



MODE OF PROCUREMENT:	SVP	RFQ No. : 2023- <b>060-153</b>
Name of Procuring Entity:	DILG	Date: <b>6-9-23</b>
Office/End User:	LGDDD	
Company Name:		
Address:		

**\*PhilGEPS Registration No.**

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed:  
**TERMS AND CONDITIONS:**

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| <ol style="list-style-type: none"> <li>Bidders shall provide correct and accurate information required in this form.</li> <li>Bidders may quote for any or all items.</li> <li>Price quotation(s) must be valid for a period of 60 calendar days from the date of submission.</li> <li>Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.</li> <li>Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.</li> <li>Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.</li> </ol> | <ol style="list-style-type: none"> <li>Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).</li> <li>The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.</li> <li>Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it.</li> </ol> |
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<b>APPROVED BUDGET FOR THE CONTRACT (ABC):</b>  <b>PHP 87,600.80</b>	 <b>PEDRO D. GONZALES</b> <b>BAC Chairperson</b>
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ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	ABC PER ITEM	PRICE PER UNIT
	Portable Compact Continuous Document Scanner	1	pc	21,188.00	
	Photocopier (size: small; print,scan,copy)	1	pc	20,000.00	
	Training Kit Organizer Bag	8	pcs	960.00	
	Name Plate Acrylic Holder (portrait, A4)	5	pcs	227.00	
	OTG Flash Drive (black, 1TB, compatible with mobile phone/computer/TV)	15	pcs	599.90	
	PC Speaker (usb & bluetooth, 3.0)	5	pcs	714.21	
	Binder Clip (19 mm)	3	boxes	34.75	
	Binder Clip (25 mm)	3	boxes	38.00	
	Wood Chair	6	pcs	2,700.00	
	Chromecast for non smart tv	1	pc	3,840.00	
	Heavy Duty Extension Cord (10 meters, 5 socket with individual switch control, USB Port, 1500W Maximum Load Capacity)	5	pcs	954.00	

**Bidders shall submit their quotation together with all the required documents on or before \_\_\_\_\_ to the BAC Secretariat. The BAC shall not accept quotations received after the deadline.**

<p><b>*Please submit your quotation for the WHOLE LOT.</b></p> <p><b>REQUIRED DOCUMENTS:</b>  <b>Submission of Bid/Offer</b>          1. Valid Business / Mayor's Permit          2. Latest Income / Business Tax Return/ Tax Clearance          3. PhilGEPS Registration Number</p> <p><b>PRIOR TO ISSUANCE OF NOTICE OF AWARD:</b>          4. Omnibus Sworn Statement          5. Special Power of Attorney for Authorized Representative / Secretary's</p> <p><b>Purpose / Title of Activity:</b> NEO Supplies (NEO Orientation Course)</p> <p><b>Date of the Activity:</b></p>	
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	Price Validity _____	
_____ Printed Name/Signature/Date		
_____ Tel. No./Cellphone No.		